

***EQUIPMENT REQUIRED:***

**Power Drill**  
**#10 Bit & Chamfer**

**Level**  
**Measuring Tape**

**#10 X 2" Flat Head Screws**  
**appropriate wall-type plugs**

**Scrap wood cut to 45-1/4" (optional)**

**Scrap wood cut to 46-1/4" (optional)**

Verify sizes and quantity of units delivered prior to installation. Contact Educational Equipment with any discrepancies at 330-673-4881.

Hanging hardware is included with each unit except screws & plugs for the standards. It is the responsibility of the installer to furnish the required fasteners.

Single standards require screw holes and chamfers to ensure that screw heads are flush upon

1. Determine the desired board position. The standards will hang 1/2" over board width on each side as shown to the right. The standards are supplied at 6'1" high so be sure to determine the lowest and highest desired board position.
2. Pre-drill and Countersink screw holes. Prepare for #10 screw at a minimum 4 places for each standard at about 3" from each end and equally spaced in between. Drill thru on center as shown to the right & countersink carefully to ensure proper screw head flushness.
3. Precut one piece of scrap wood to 45-1/4" and one to 46-1/4" long used to help space the standards. (not required... tape measure and a pencil would also work)
4. Install the Left Standard at the proper elevation using #10X2" flat-head screws with the appropriate wall-type hangers and a level.
5. Mount the Center Standard (with notches on the right as shown above) at 45-1/4" away from the left standard at the exact same height using the scrap wood guide.
6. Mount the right standard (placed opposite of the other two with notches on the left as shown below) at 46-1/4" away from the center standard at the exact same height using the scrap wood guide.
7. Hang the board and check that the hooks fit easily in the slots and that the board mounts flush. Inspect the writing surface for protective clear plastic & remove if present. Clean the marker board prior to use.

